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Alberta
RECREATION AND PARKS

90-068767

Alberta
RECREATION AND PARKS

Office of the Minister

Room 425 Legislature Building, Edmonton, Alberta, Canada T5K 2B6 403/427-3672

March 31, 1990

The Honourable Dr. David Carter
Speaker of the Legislative Assembly of Alberta

Dear Sir:

It is my honour to submit the Fourteenth Annual Report of Alberta Recreation and Parks for the year ended March 31, 1989.

Respectfully submitted,

Dr. Stephen C. West
Minister

Alberta
RECREATION AND PARKS

Office of the Deputy Minister

16th Floor, Standard Life Centre, 10405 Jasper Avenue, Edmonton, Alberta, Canada T5J 3N4 403/427-3948

March 30, 1990

Honourable Dr. Stephen C. West
Minister
Alberta Recreation and Parks
425 Legislature Building
Edmonton, Alberta
T5K 2B6

Dear Sir:

It is my pleasure to present the 14th Annual Report of Alberta Recreation and Parks for the year April 1, 1988 through March 31, 1989.

Respectfully submitted,

Julian J. Nowicki
Deputy Minister

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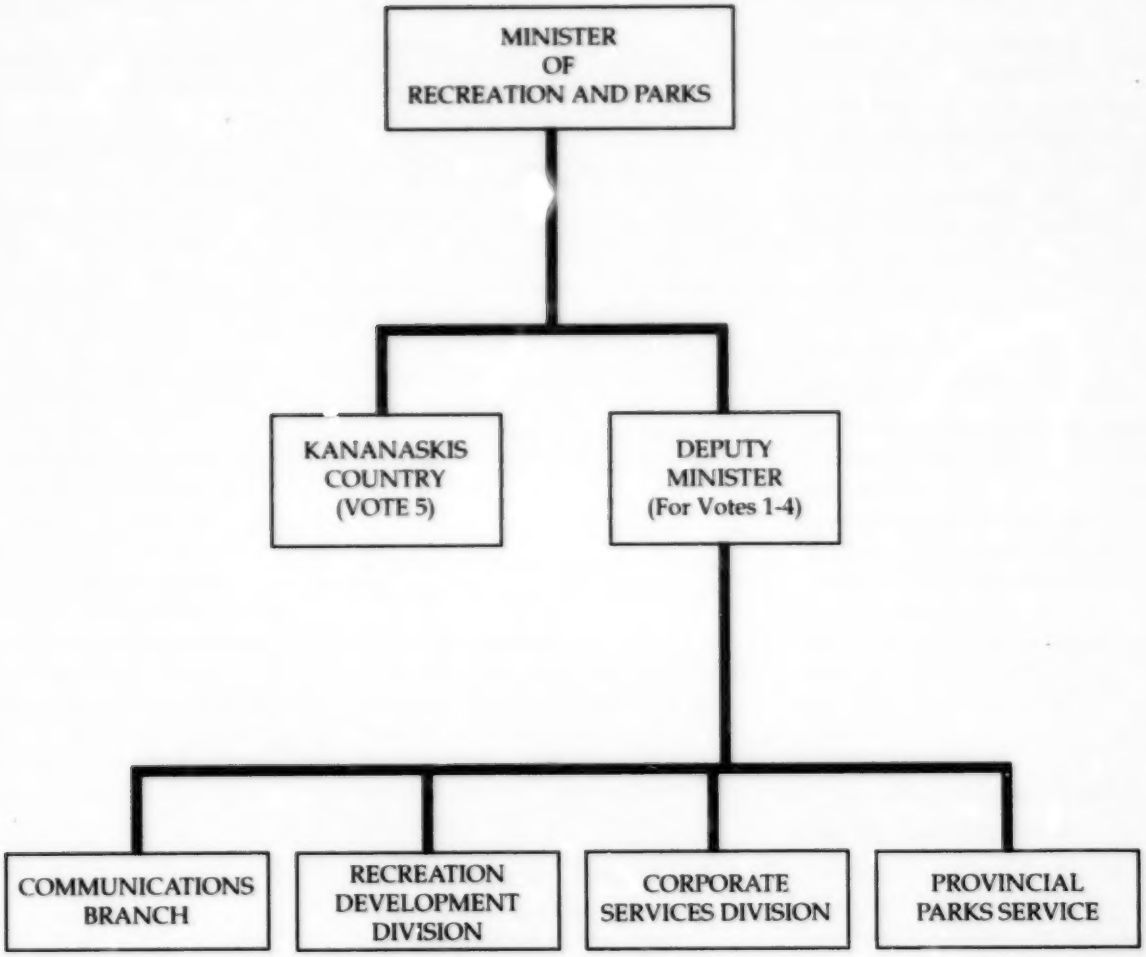
# Organization Chart



# *Kananaskis Country*

## Introduction

Kananaskis Country, 4,000 square kilometres (1,620 square miles) of Crown land in the Bow-Crow Forest Reserve in the Eastern Slopes of the Rocky Mountains, entered its second decade in 1988-89. Kananaskis Country includes three provincial parks, 81 provincial recreation areas within its boundaries and nine satellite areas (three campgrounds and six picnic areas or trailheads).

Kananaskis Country administration is also responsible for Improvement District No. 5, the local municipal authority. Capital development and operation of both entities are the responsibility of the managing director who reports to the Minister of Recreation and Parks and also to Municipal Affairs for certain improvement district matters.

## Overview

There are five principal responsibility areas of Kananaskis Country.

### Planning and Design Branch

The Planning and Design Branch develops a variety of plans and designs for recreation activities and facilities, as well as coordinates land-related referrals. Planning and Design also provides building inspection services to Improvement District No. 5.

### Construction and Maintenance Branch

The Construction and Maintenance Branch is responsible for the planning, organizing and control of construction activities related to the management of capital development projects. It is also responsible for major maintenance and redevelopment of a wide variety of facilities. It inspects non-government projects in Kananaskis Country and Improvement District No. 5.

### Operations Branch

The Operations Branch is responsible for all outdoor recreation programs presented through Kananaskis Country including general operations, park ranger service, visitor and interpretive services, resource management, public safety and maintenance.

### Finance and Administration Branch

The Finance and Administration Branch is responsible for budgets, expenditures, revenue collections, personnel coordination and financial systems, as well as certain contract administration, financial audit of leased operations within Kananaskis Country and the review and updating of policies and procedures.

### Communications and Public Information

The Communications and Public Affairs Branch staff, assigned to Kananaskis Country by the Public Affairs Bureau, is responsible for the development of public relations, advertising, marketing and the dissemination of information.

## Highlights

Kananaskis Country played host to thousands of visitors in 1988-89. During the fiscal year, 422,395 camper nights were recorded. Nine campgrounds offering interpretive events had attendance of 77,499 and public contacts at the six information centres totalled 123,011.

Maintenance and service were required for 2,946 campsites in 30 auto-accessible campgrounds, 13 group camps, 15 backcountry (tenting only, hike in) campgrounds, 1,131 day use sites and 1306 kilometres of trails.

Kananaskis Country responded to 335 emergencies including searches, fires, water rescues and climbing accidents.

William Watson Lodge, providing overnight accommodations for the disabled, continued to operate at peak capacity with 24,795 overnight guests and a monthly waiting list of up to 400 parties.

Special events throughout the year included dog sled races, white water kayak competitions, orienteering events, trail ride competitions, motorcycle races, mountain bike races, the Kananaskis K100 Road Relay race, cross country ski races and biathlon events.

## New Facilities

Work continued on a large picnic area with a fish pond and hiking/bicycling/cross country ski trails connecting with the Ribbon Creek trail system north of Kananaskis Village. Completion is scheduled for 1989-90.

A new Visitor Information Centre/Park Ranger station/convenience store/gas bar opened at Highwood House with a private operator for the store/gas bar.

The Sheep River Visitor Information Centre/Park Ranger station opened in the Sheep River Valley.

Work was completed on the Watridge Lake Trail and Karst Springs Trail reconstruction.

# *Recreation Development Division*

## Introduction

The Recreation Development Division promotes recreation development in Alberta. It provides financial assistance, information and consulting services to municipal recreation authorities, sport and recreation associations and other voluntary organizations in the province.

The division provides grants to municipal recreation authorities for general capital development, facility operations and programming. Grants are also provided to provincial associations for program and organizational development.

To encourage recreation development, the division consults with municipalities and recreation and sport associations. Information is provided on leadership development, leisure lifestyle development, facility operation, program planning, association development and on the recreation trends, practices and opinions of Albertans.

## Overview

During 1988-89, the division delivered the Community Recreation/Cultural Grant Program and provided $12 per capita to assist volunteer community groups and municipalities to provide recreational and cultural services. Approximately $29.4 million was distributed through this program. Other grant programs contributed almost $14.6 million to recreation in Alberta.

The division continued its international sport exchange programs with Alberta's sister provinces of Hokkaido, Japan; Heilongjiang, People's Republic of China; and Kangwon, Republic of Korea.

It assisted in the data collection, public review and writing of draft reports for the department's priorities document.

The division continued to offer planning support to the Urban Parks and Municipal Recreation/Tourism Areas programs.

### Administrative Support Branch

The Administrative Support Branch provided management support in reporting division expenditures and personnel utilization, and processing grant and supply and services payments. The branch reviewed grant recipients' accounting statements. It was also responsible for records management and budget coordination, the development of administrative operational procedures and other general services. The branch advised the assistant deputy minister and branch directors within the Recreation Development Division on administrative matters.

In 1988-89, the branch monitored the division's budget. It helped process grant applications and account for $44.1 million in grants.

The branch continued to coordinate the division-wide records management system and an assets information reporting system. Work also continued on the implementation of divisional administrative operational procedures.

### Planning Support Branch

The Planning Support Branch was responsible for operational planning, the design and implementation of ongoing divisional planning, data collection and applied systems programs. The branch advised the assistant deputy minister on planning and systems in the division, and assisted other branches with program planning and evaluation, and applied systems matters.

A triennial public opinion survey on recreation practices and preferences was completed. The branch continued to produce the "Look at Leisure" information

series based on this survey. It also conducted specific analyses of the data for other groups within the department and for external clients. A major paper was prepared about trends in recreation, sport and fitness.

## Community Recreation Branch

The Community Recreation Branch encouraged and supported recreation and sport services at the community level. The branch worked closely with municipal authorities to develop new directions and approaches to improve community-based recreation and park systems.

The Community Recreation Branch included three sections: Recreation and Sport Facilities, Regional Recreation Services and Community Recreation Services.

The branch managed the government's major recreation grant program known as the Community Recreation/Cultural Grant Program. This program provided $29.4 million to municipalities and community organizations for: facility development, management and operation; the development and operation of recreation programs and services; and planning. The branch helped clients prepare grant applications and conducted workshops and seminars to acquaint municipalities and community organizations with the program's regulations, guidelines and procedures.

The branch managed the Municipal Recreation/Tourism Areas Program that provided capital grants to numerous communities to acquire land for parks and for park planning, design and construction.

Operating grants assisted communities with the operation and maintenance of recreation and sport facilities and open spaces. The branch managed three grant programs to support outdoor recreation and sport facilities. These were:

Urban Parks Program,

Municipal Recreation/Tourism Areas Program and

Capital City Recreation Park Program.

By conducting and sponsoring numerous workshops, the branch helped recreation practitioners, recreation board members and municipal councillors develop municipal recreation and parks delivery systems.

The branch provided consultation services and developed or updated resource information on recreation and parks administration and facility management. Topics included: board/council development; executive, staff and organization development; volunteer development; leadership development and program planning; recreation and parks administration; community recreation planning; bylaw review; regional recreation and cost sharing; and needs assessments studies. Funding for recreation leaders and special needs was provided through the Community Recreation Development Grant program.

The branch assisted communities to develop, manage and operate recreation and sport facilities by providing workshops and resource materials on specialized topics of facility construction, design, operation and maintenance.

During 1988-89, there was a high demand for consultation services in building operations, energy management, cost efficiency and the planning of swimming pools, arenas, curling rinks and community halls. Intermediate and advanced training programs for arena and swimming pool operators were provided.

## Provincial Recreation and Sport Services Branch

The Provincial Recreation and Sport Services Branch supported the development of recreation, sport and fitness programs and services in the province.

The branch included four sections: Interprovincial Programs, Provincial Association Development, Leisure Lifestyle Development and Volunteer Leadership Development. The branch also worked closely with the ministry's two Crown corporations, the Alberta Sport Council and the Recreation, Parks and Wildlife Foundation.

The branch provided $1,917,900 in operating grants to 115 recognized provincial recreation and sport associations for administrative support, leadership development and programs. Exchanges between Alberta and the sister provinces of Heilongjiang, People's Republic of China; Hokkaido, Japan; and Kangwon, Republic of Korea were supported. Team training and selection grants were awarded to 16 provincial sport associations involved in preparing for the 1989 Canada Summer Games. Support was made available to eight provincial sport associations involved in the 1990 Arctic Winter Games and to eight provincial associations involved in the 1991 Canada Winter Games.

The Percy Page Centre, located in Edmonton, provided administrative support services to 99 provincial sport and recreation associations.

The Blue Lake Centre, located just north of Hinton, provided leadership services through the youth development program and other volunteer development services. The number of daily participants increased 48% over the previous year.

During 1988-89, increased focus was placed on the important role leisure and recreation play in improving the individual lifestyles of Albertans. The branch continued to provide support to the network of provincial and regional fitness and lifestyle centres located throughout the province and to leadership development programs that trained and certified fitness leaders and appraisers. The branch continued to be involved in promotional/participation events such as Canada Fitweek and National Family Week, and in the development of the concept of "Active Living".

Financial assistance was provided to Alberta organizations that hosted 51 national and international events. The branch also offered workshops that served volunteers and professionals in fitness, leadership, association management, community coaching and general lifestyle development.

Funds were made available through the following grant programs:

Provincial Recreation Development,

Provincial Recreation and Sports Association Development,

National/International Events,

International Sport Exchanges,

Regional Leisure Lifestyle Festivals,

Outdoors Alberta,

Canada Games/Western Canada Games/Arctic Winter Games and

Fitness Alberta.

# *Provincial Parks Service*

## Introduction

The Provincial Parks Service coordinates the planning, development and operation of provincial parks, provincial recreation areas (excluding Kananaskis Country), ecological reserves and wilderness areas.

The division studies public needs for outdoor recreation opportunities, examines and acquires lands with high recreation and conservation values as well as plans, designs, develops and operates facilities.

## Overview

In 1988-89, the major focus of the division was the upgrading and redevelopment of existing provincial parks and provincial recreation areas.

The division delivered recreation and conservation services in 58 provincial parks, 42 provincial recreation areas and three wilderness areas.

Provincial parks and provincial recreation areas hosted 1.02 million individual camper nights (defined as one person camping for one night) in its 8,696 campsites and 47 group camping areas. An additional 4.66 million visited these areas during the day.

Reconstruction projects were carried out at several parks and ski hill construction was completed at Cypress Hills Provincial Park.

Resource management standards were developed and implemented continuing the division's commitment to sound resource conservation.

A review of the division's experiences with campground privatization was completed to assist in future initiatives. A revolving fund was established to recover the production costs for selected publications. The Volunteer Campground Host Program was expanded to include 15 provincial parks.

### Parks Planning Branch

The branch assessed public needs and desires for outdoor recreation opportunities, undertook long-range planning, developed procedures material, represented the department on interdepartmental public land-use planning matters and managed the ecological reserves program.

The branch managed the issuance of dispositions for recreational and non-recreational land uses on lands administered by the department. It also administered disposition agreements and the collection of fees and maintained a registry of dispositions.

The branch coordinated the acquisition of private and Crown land required by the department and the designation of such lands under the proper legislation. A comprehensive registry of lands administered by the department was maintained. The branch developed regulations, policies and procedures on land management and formulated land-based programs.

In 1988-89, program plans were prepared to direct the capital development program, with continued emphasis on upgrading and redeveloping existing sites. The branch continued its research into park user needs and recreational activities.

A land-use agreement for use of property adjacent to Dinosaur Provincial Park was negotiated with the Eastern Irrigation District and the Patricia Grazing Reserve.

The branch continued to provide support to the Advisory Committee on Wilderness Areas and Ecological Reserves. The major initiative of the ecological reserves program was the establishment of Upper Bob Creek Ecological Reserve.

## Project Management Branch

The branch coordinated the department's capital development program, which encompassed two major areas: park reconstruction, and park construction and redevelopment.

In park reconstruction, the branch provided for the development and management of site concept planning and detailed design and construction contracts. It also assisted and supervised capital renovation, reconstruction, upgrading and construction projects performed primarily by contracted firms.

Reconstruction projects were undertaken in a number of provincial parks and provincial recreation areas in 1988-89. The major emphasis of work was at Gregoire Lake, Kinbrook Island, Aspen Beach, Police Outpost, Wabamun Lake and Park Lake Provincial Parks.

Park construction and redevelopment involved major expansion of existing programs and facilities. Typical projects included new or expanded campground and day use areas, utility systems, roads and trails.

Construction and redevelopment occurred in Cypress Hills Provincial Park with the completion of a three year program for the development of a ski hill.

## Divisional Support Branch

The Divisional Support Branch provided financial and administrative support to the operations and programs of the Provincial Parks Service. It also provided consultation and assistance in tendering and contract activities as well as information systems for management decision-making and support to field service delivery.

The branch coordinated the division's records management program and fixed assets inventory and development of administrative policies and procedures.

The branch provided expertise and advice on financial and contract administration, coordinated the annual operating and capital budgets, monitored expenditures and manpower and coordinated the division's staff development activities.

The branch also provided support in negotiations of commercial operating agreements between the Provincial Parks Service and private sector representatives.

The branch provided word-processing services and supervised the division's micro-computer services.

## Professional and Technical Services Branch

The Professional and Technical Services Branch provided specialized services to the division. The branch was responsible for developing, monitoring and maintaining design standards and guidelines for provincial parks and provincial recreation areas and the department's facility replacement program. Specialized technical services and sign services for provincial parks and provincial recreation areas were also provided, with emphasis on utilizing private sector contractors.

The branch evaluated, monitored and updated all aspects of the division's planning, design and technical standards. It continued to ensure these standards reflected parks user needs. Cost-estimating for capital project estimates and the division's facility replacement program was maintained and applied as required.

The branch continued to supply professional services in architecture, landscape architecture, horticulture and engineering to support the capital development program with assistance from the private sector.

Legal land surveys and other surveying services, large-scale and small-scale topographical maps, photographic mosaics, and aerial photography for provincial parks and provincial recreation areas were also provided. Many graphic design products, special use maps and other specialty products were created.

The branch continued to plan, design and construct informational and directional signs for provincial parks and other recreation lands administered by the department.

## Field Support Branch

The Field Support Branch provided research, operational support and consultation to the division and four regional offices in three areas: maintenance, security and resource management. Assistance was also provided to the visitor services program.

During 1988-89, the branch undertook the development and implementation of resource management standards.

An evaluation of the issues and benefits associated with campground privatization was undertaken and the results utilized for improved future campground franchising initiatives. In addition, an evaluation of the campsite reservation system was conducted to improve service delivery to park visitors.

A division-wide analysis of visitors' comments was undertaken to help determine provincial issues and regional management concerns. The user feedback mechanism was used heavily by the local park manager and also provided a provincial indicator function.

The branch coordinated and facilitated implementation of a cottage lot draw for the leasing of five vacant lots at Dillberry Lake Provincial Park.

The branch coordinated divisional/departmental central vehicle services requirements and implemented and evaluated a province-wide radio communications needs study for the division. As well, the branch facilitated the procurement and distribution of new staff uniform components in accordance with divisional policy. This included the development of specifications and stocking and supply strategies.

In order to effect divisional compliance with the new Workplace Hazardous Material legislation, the branch developed and implemented appropriate training sessions for staff and identified hazardous products used by the division.

The division continued to help coordinate the Federal-Provincial Parks Councils' Park Officers Course held annually in Hinton.

## Visitor Services Branch

Visitors Services Branch coordinated many services to potential and actual visitors to Alberta's provincial parks and provincial recreation areas. Services included information, interpretation, environmental education and co-ordination of volunteer opportunities.

In 1988-89, the branch continued to emphasize its service role in supporting the direct delivery of products to the public while controlling and, where possible, reducing costs. Support to the environmental education, volunteer and co-operating association initiatives were priorities.

A revolving fund was established to recover costs of production of selected publications from the user. A business plan was initiated for this fund.

The Volunteer Campground Host Program was expanded to include 15 provincial parks. A volunteer manual was completed and distributed to field staff to assist in delivery of this program.

## Northern Region

The Northern Region of the Provincial Parks Service, with its regional office located in Valleyview, administered 12 provincial parks, five provincial recreation areas and a provincial historic site.

The private sector provided some janitorial services, caretaking, campground maintenance, solid and liquid waste disposal, lawn and horticulture maintenance services, fire hazard reduction and forest management.

Volunteers assisted in successful winter recreation programs at Young's Point, Hilliard's Bay, Moonshine Lake and Carson-Pegasus Provincial Parks. Volunteers also worked with park rangers during the summer at Winagami Lake, Thunder Lake and Carson-Pegasus Provincial Parks.

The Campground Host Program was provided at Carson-Pegasus, Moonshine Lake and Lesser Slave Lake Provincial Parks. A private campground operator continued the management of the campground at Carson-Pegasus Provincial Park.

The Valleyview shop was involved in numerous facility improvements and preventative maintenance programs.

## West Central Region

The West Central Region of the Provincial Parks Service, with its regional office located in Rimbey, administered 17 provincial parks, eight provincial recreation areas and three wilderness areas.

Private sector involvement in program delivery was increased through additional contracts for campground/beach maintenance repairs, heavy equipment work, metal fabrication, janitorial services, painting and weed control.

Use of volunteers increased with more campground hosts and new volunteer projects such as development of a volunteer marketing plan for William A. Switzer Provincial Park and production of a plant and animal check list for Pigeon Lake Provincial Park.

In 1988-89, forest management practices this year included tent caterpillars/spruce budworm control programs.

In addition to established interpretive programs offered at Crimson Lake, Fish Creek, Wabamun Lake and William A. Switzer Provincial Parks, the campground operator at Jarvis Bay hired an event coordinator. Many local agencies were invited to conduct evening presentations for the campground audience.

At Pigeon Lake Provincial Park, volunteers conducted guided hikes for park visitors and local schools.

Resource management planning continued to be a priority in the wilderness areas. Consultants completed a biophysical inventory this season.

As a result of increased community involvement and park staff initiatives with local media, there was an increase in the number of park sites used for community special events.

The Bow Valley Ranch site at Fish Creek Provincial Park represented a major opportunity to preserve and interpret the history of the area and a management and development plan of the site was completed.

## East Central Region

The East Central Region of the Provincial Parks Service, with its regional office located in Lac La Biche, administered 12 provincial parks and 20 provincial recreation areas.

Capital construction continued at Long Lake and Gregoire Lake Provincial Parks. Development plans were initiated for a major upgrading of Miquelon Lake Provincial Park.

A feasibility study of privatization of the campground operation at Long Lake Provincial Park was completed.

Negotiations continued for a cattle grazing and land management agreement with the Blackfoot Grazing Association for lands within Cooking Lake-Blackfoot Provincial Recreation Area. An

agreement was signed with Vermilion Park Friends Society for establishment of a co-operating association at Vermilion Provincial Park.

## Southern Region

The Southern Region of the Provincial Parks Service, with its regional office located in Vulcan, administered 17 provincial parks and nine provincial recreation areas.

The region transferred the operation and management of Travers Dam Provincial Recreation Area to the Village of Lomond; Chin Lakes Provincial Recreation Area to the St. Mary's Irrigation District; McKenzie Crossing Provincial Recreation Area to the Village of Big Valley; and Crooked Creek Provincial Recreation Area to the Waterton Natural History Association.

The upgrading of Writing-On-Stone Provincial Park commenced in the spring of 1988. Day use area redevelopment, development of a group use area, trail development, replacement and relocation of utilities and administration facilities are planned over a three year period. Capital upgrading of Police Outpost Provincial Park was completed and the park reopened in December, 1988.

The second phase of the Cypress Hills Provincial Park Forest Management Plan was implemented, meeting the objectives of lodgepole pine conservation and fire management. The ski hill at Cypress Hills was completed and management assumed by a private operator.

A private company took over the management and operation of the campground at Wyndham-Carseland Provincial Park.

# Corporate Services Division

## Introduction

The Corporate Services Division supports department management in policy development, issues management, program planning and evaluation, human resource planning, financial planning and budgeting, the development and maintenance of office and management information systems as well as provides general administrative support.

The division is also responsible for implementing various government wide systems at the department level. This includes responsibility for such matters as the development and review of financial systems, disbursement, revenue and accounting; pay and benefits administration; position classification, recruitment and selection; and various aspects of employee relations, staff development and occupational health and safety.

## Overview

The 1988-89 fiscal year saw continued demand for the implementation of department restraint initiatives. During the reporting period, the focus of support provided by the Corporate Services Division remained the creation of efficiencies through organizational realignment, and the re-definition and/or automation of process.

The Planning Secretariat, which previously reported to the deputy minister, was amalgamated with the division's financial planning function, and restructured as the Corporate Planning Services Branch. Similarly, the General Administrative Services' function was amalgamated with the Financial Services Branch.

During 1988-89, services were provided through four functional/organizational groups: Corporate Planning Services, Information Services, Financial Services and Human Resource Services.

### Corporate Planning Services Branch

The Corporate Planning Services Branch provided support in the development of department level policy, strategic direction and priorities. The branch assisted in the coordination of the development and maintenance of department legislation and regulations and various inter-divisional and interdepartmental initiatives.

The branch coordinated the department financial planning process, documented and presented department budgets, and monitored expenditure against budget.

Aside from routine responsibilities, the branch assisted department management in a review of department policy and strategic directions, and the development of medium term financial plans. Other achievements included evaluations of the economic impact of sporting events such as the Alberta Winter Games and the Alberta Seniors Games.

The director of the branch also assumed responsibility for the functions previously assigned to the Olympic Secretariat, which officially closed on December 31, 1988. Post Olympic activities included the final reconciliation of accounts, the preparation of a report on the Alberta government's involvement in support of the Games, the coordination of post-Olympic site restoration work, and negotiations with CODA regarding long-term training and competition at Nakiska and the Canmore Nordic Centre.

## Information Services Branch

The Information Services Branch provided support in the areas of electronic data processing and office automation. Services included strategic and operational planning, systems development, implementation and maintenance, and user support.

In 1988-89, a new organizational structure was implemented to reflect the changed mandate of the branch. A Business Systems Planning section was established to integrate the business plans of the department with specific electronic data processing strategies as well as a Technology Center section provided end-user support and a learning environment for users.

Major new systems were developed in several areas. Highlights included a department-wide budgeting system to assist managers with the annual budget process, a revenue system to account for the collection and identification of department revenue, grants systems to process grants for the Municipal Recreation/Tourism Areas and Provincial Sport and Recreation Associations programs, conference systems to assist with the Energize Workshop and Intersport XI Conference and a consultant registry system to track consultants by field of expertise.

An initiative was started at Kananaskis Country to develop a strategic EDP plan that would integrate with the department's strategic EDP plan. It was expected to be completed in the summer of 1989.

## Financial Services Branch

Financial Services were provided through two functional/organizational groups: Financial Services and Internal Audit.

The Financial Services Branch designed, implemented and monitored department financial systems and documented financial policies and procedures. The branch was also responsible for the pre-audit, processing and accounting for disbursements; the administration of contracts; the administration of revenue income and securities; the maintenance of trusts, assets and the revolving fund; and the administration of pay and benefits.

As well as the ongoing activities, the branch completed projects related to the development and implementation of an automated revenue system; participated in the development of the pilot credit card system for government vehicles; participated with Alberta Treasury in the testing of new DFS/CFS manuals; initiated development of a Department User Manual; re-assessed and redefined the Departmental Current Expenditure Refund policy; developed and implemented new systems, procedures and records for trust accounting and the revolving funds; and initiated a pilot project for point of sales terminals in parks.

The department internal auditor reported to the department audit committee. Audits for the period were conducted through the private sector.

During 1988-89, functions associated with the Office and General Administrative Services Branch were consolidated within Financial Services. Responsibilities included records management, assets administration, mail and messenger services and the stock room.

## Human Resource Services Branch

The Human Resource Services Branch provided support to department management in the effective utilization of human resources. The branch was responsible for the implementation of government-wide programs related to classification, recruitment and selection; employee relations; employee performance appraisal; staff development and training; and occupational health and safety.

Aside from the provision of ongoing services in 1988-89, the branch's main challenge was to

continue to assist the department to manage its human resources in an environment of fiscal restraint.

In staff training and development, supervisory programs and an information seminar series were delivered to supervisory and management staff. In addition, emphasis was placed on career development for women, career development seminars and career counselling, as well as consulting assistance in relation to management and non-management training needs.

In the area of occupational health and safety, the department had another successful year in reducing the incidence of accidents and injures and achieved one of the most improved accident/injury records in the Alberta public service over the last eight years.

# *Communications Branch*

## Introduction

The Communications Branch is responsible for assisting in raising the profile and developing a consistent image of the department as a whole, and the programs and services it delivers. The branch provides professional public relations advice, assistance and support to department management and staff.

The branch is staffed by communication and public relations specialists assigned to the department by the Public Affairs Bureau. Print, creative and specialty production orders are coordinated through the bureau, ensuring communication materials, including advertising, video and printed products, meet Alberta government standards.

## Overview

Communication Branch priorities included the development of a corporate image for the department, an identity program for the Recreation Development Division and a media relations policy and procedures manual.

1988-89 saw the second year for the summer display program, a promotional program designed to advance the department's services and programs to the public. In total, 17,568 Albertans were reached through 12 venues across the province.

The Communications Branch provided expertise and support in a number of areas during the past year including the Energize Workshop, Intersport XI Conference and Canada Fit Week. During the course of the fiscal year, the branch also drafted news releases and speeches, placed advertising and coordinated more than 500 print and graphic design projects.

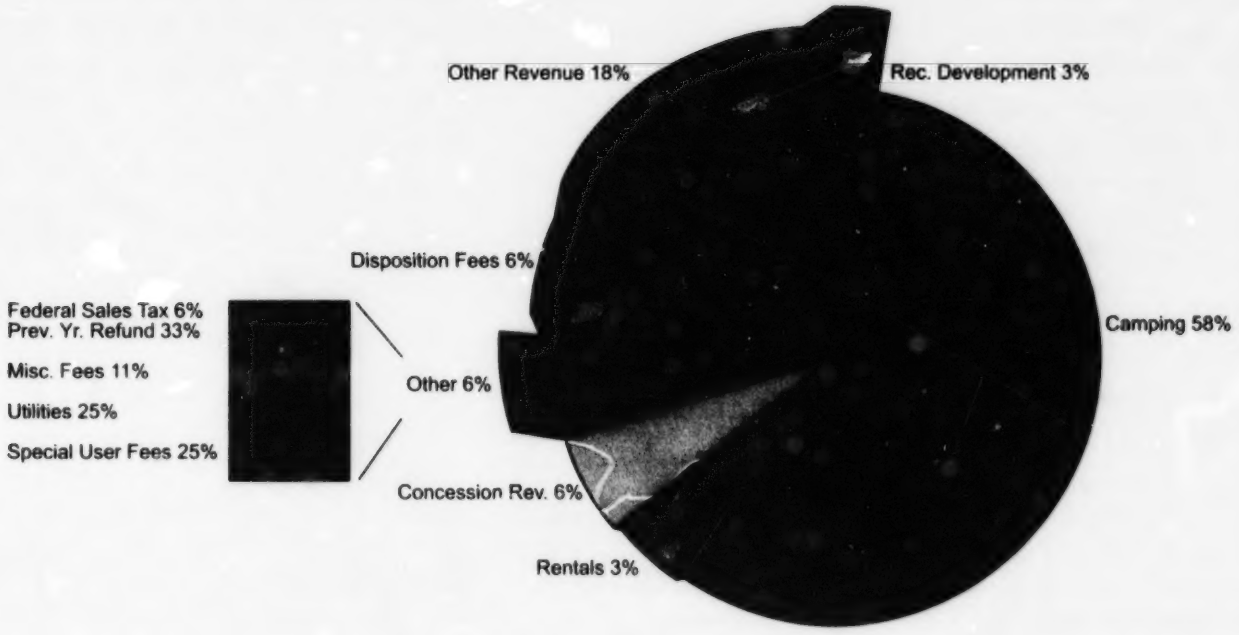
In addition, the branch worked upon request with the ministry's two Crown corporations, the Alberta Sport Council and the Recreation, Parks and Wildlife Foundation on special event execution, writing assignments and promotional information. A major initiative undertaken in 1988-89 was the promotion of the 1989 Year of the Coach campaign.

# *Appendices*

## 1988-1989 Department Revenue Summary

| Type of Revenue | Dollar Amounts | Dollar Amounts (Breakdown) |
|---|---|---|
| **Fees, Licences and Permits** | | |
| CAMPING FEES | 2,679,033 | |
| Department of Recreation and Parks | | 1,889,093 |
| Kananaskis Country | | 789,940 |
| DISPOSITION FEES | 300,251 | |
| Department of Recreation and Parks | | 253,436 |
| Kananaskis Country | | 46,815 |
| SPECIAL USER CENTRE FEES | 65,103 | |
| Kananaskis Country | | 65,103 |
| RECREATION DEVELOPMENT FEES | 145,383 | 145,383 |
| MISCELLANEOUS | 27,710 | |
| Department of Recreation and Parks | | 25,716 |
| Kananaskis Country | | 1,994 |
| **Other Revenue** | | |
| CONCESSION REVENUE | 294,043 | |
| Department of Recreation and Parks | | 85,514 |
| Kananaskis Country | | 208,529 |
| UTILITIES | 65,657 | |
| Department of Recreation and Parks | | 54,147 |
| Kananaskis Country | | 11,510 |
| RENTALS (Housing and Accommodation) | 132,640 | |
| Department of Recreation and Parks | | 132,640 |
| OTHER MISCELLANEOUS | 823,773 | |
| Department of Recreation and Parks | | 58,778 |
| Kananaskis Country | | 764,995 |
| PREVIOUS YEAR REFUND | 84,826 | |
| Department of Recreation and Parks | | 84,826 |
| FEDERAL SALES TAX | 15,236 | |
| Department of Recreation and Parks | | 15,236 |
| **TOTAL** | **4,633,655** | **4,633,655** |

## 1988-89 Revenue Sources



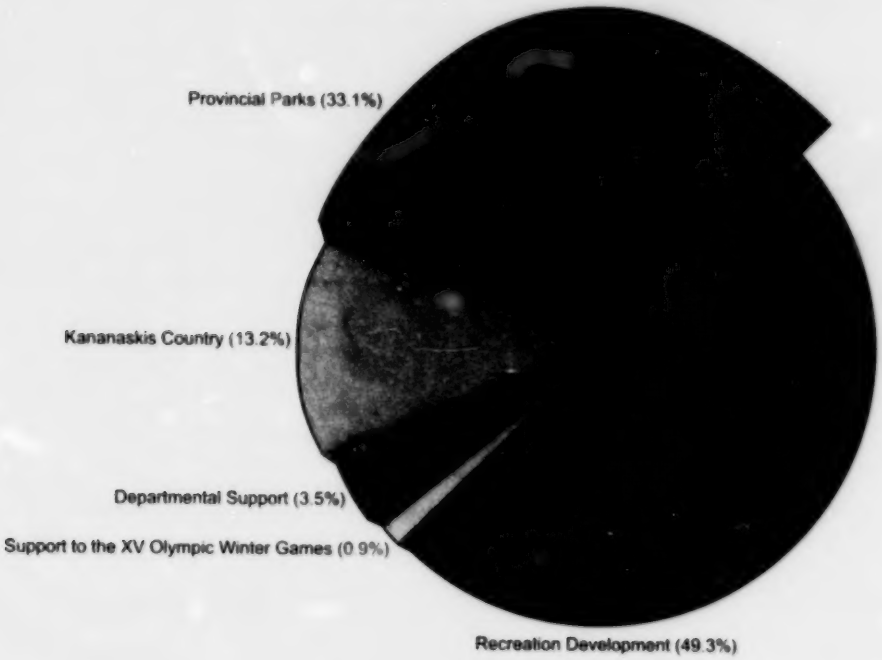
# *Appendices*

## 1988-89 General Revenue Fund

| | | 1988-89 Estimates | Special Warrant | Transfers In | Transfers Out | Total Funds Available | Total Expended | Surplus (Deficit) | % Surplus (Deficit) |
|---|---|---|---|---|---|---|---|---|---|
| **Departmental Support** | | | | | | | | | |
| Vote 1 | | | | | | | | | |
| 1.0.1 | Minister's Office | 208,398 | – | 0 | 0 | 208,398 | 196,808 | 11,590 | 5.6 |
| 1.0.2 | Deputy Minister's Office | 182,821 | – | 0 | 0 | 182,821 | 167,984 | 14,837 | 8.1 |
| 1.0.3 | Planning Secretarial | 412,634 | – | 81,000 | 7,000 | 486,634 | 456,946 | 29,688 | 6.1 |
| 1.0.4 | Public Communications | 158,603 | – | 9,610 | 17,500 | 150,713 | 133,041 | 17,672 | 11.7 |
| 1.0.5 | Financial Services | 1,335,547 | – | 0 | 16,282 | 1,319,265 | 1,302,848 | 16,417 | 1.2 |
| 1.0.6 | Personnel Services | 474,636 | – | 950 | 0 | 475,586 | 447,427 | 28,159 | 5.9 |
| 1.0.7 | Computing Services | 507, 645 | – | 172 | 30,950 | 476,867 | 447,626 | 29,241 | 6.1 |
| 1.0.8 | Office and General Administration | 334,533 | – | 0 | 20,000 | 314,533 | 282,052 | 32,481 | 10.3 |
| | **Total Vote 1** | **3,614,817** | **0** | **91,732** | **91,732** | **3,614,817** | **3,434,732** | **180,085** | **5.0** |
| **Recreation Development** | | | | | | | | | |
| Vote 2 | | | | | | | | | |
| 2.1 | Program Support | 707,357 | – | 0 | 2,380 | 704,977 | 659,899 | 45,078 | 6.4 |
| 2.2 | Financial Assistance | 42,077,372 | 400,000 | 0 | 0 | 42,477,372 | 42,218,680 | 258,692 | 0.6 |
| 2.3 | Community Recreation Development | 3,183,183 | – | 2,380 | 21,065 | 3,164,498 | 3,064,323 | 100,175 | 3.2 |
| 2.4 | Provincial Recreation and Sport Development | 3,071,203 | – | 21,065 | 0 | 3,092,268 | 2,986,276 | 105,992 | 3.4 |
| | **Total Vote 2** | **49,039,115,** | **400,000** | **23,445** | **23,445** | **49,439,115** | **48,929,178** | **509,937** | **1.0** |
| **Provincial Parks** | | | | | | | | | |
| Vote 3 | | | | | | | | | |
| 3.1 | Operations and Maintenance | 20,495,218 | – | 847,747 | 65,847 | 21,277,118 | 20,864,.564 | 412,554 | 1.9 |
| 3.2 | Design and Implementation | 4,951,353 | – | 0 | 866,247 | 4,085,106 | 3,938,297 | 146,809 | 3.6 |
| 3.3 | Parks-Reconstruction | 6,511,563 | – | 0 | 81,100 | 6,430,463 | 6,413,297 | 17,166 | 0.3 |
| 3.4 | Parks-Construction and Redevelopment | 1,500,450 | – | 165,447 | 0 | 1,665,897 | 1,655,751 | 10,146 | 0.6 |
| | **Total Vote 3** | **33,458,584** | **0** | **1,013,194** | **1,013,194** | **33,458,584** | **32,871,909** | **586,675** | **1.8** |
| **Support to the XV Olympic Winter Games** | | | | | | | | | |
| Vote 4 | | | | | | | | | |
| 4.1 | Capital Development Coordination | 258,848 | – | 0 | 0 | 258,848 | 136,386 | 122,462 | 47.3 |
| 4.2 | Alpine Venue | 0 | – | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.3 | Nordic Venues | 0 | – | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.4 | University of Calgary Venue | 0 | – | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.5 | Operations | 0 | 800,000 | 0 | 0 | 800,000 | 800,000 | 0 | 0.0 |
| | **Total Vote 4** | **258,848** | **800,000** | **0** | **0** | **1,058,848** | **936,386** | **122,462** | **11.6** |
| **Kananaskis Country** | | | | | | | | | |
| Vote 5 | | | | | | | | | |
| 5.1 | Program Support | 1,588,536 | – | 56,311 | 52,170 | 1,592,677 | 1,580,306 | 12,371 | 0.8 |
| 5.2 | Operations and Maintenance | 10,140,664 | 107,000 | 75,170 | 60,311 | 10,262,523 | 10,249,605 | 12,918 | 0.1 |
| 5.3 | Construction and Redevelopment | 1,322,407 | – | 4,000 | 23,000 | 1,303,407 | 1,284,826 | 18,581 | 1.4 |
| | **Total Vote 5** | **13,051,607** | **107,000** | **135,481** | **135,481** | **13,158,607** | **13,114,737** | **43,870** | **0.3** |
| | **Department Totals** | **99,422,971** | **1,307,000** | **1,263,852** | **1,263,85?** | **100,729,971** | **99,286,942** | **1,443,029** | **1.4** |

# *Appendices*

## 1988-89 General Revenue Fund Expenditures


Provincial Parks (33.1%)
Kananaskis Country (13.2%)
Departmental Support (3.5%)
Support to the XV Olympic Winter Games (0.9%)
Recreation Development (49.3%)

# *Appendices*

## 1988-89 Recreation Grants

| Grant Name | Number | Dollar Amount (in thousands) |
|---|---|---|
| Fitness Development | 9 | 171.5 |
| Outdoors Alberta | 1 | 44.4 |
| International Sport Exchange | 8 | 89.1 |
| Canada Games/Western Canada Games/Arctic Games | 31 | 169.1 |
| Regional Leisure Lifestyle Festivals | 5 | 22.0 |
| National and International Events | 51 | 172.7 |
| Provincial Recreation Development | 91 | 125.8 |
| Community Recreation/Cultural Grant Program | 2,472 | 29,405.1 |
| Urban Parks Operations | 5 | 4,959.7 |
| Municipal Recreation/Tourism Areas Operations | 120 | 1,963.3 |
| Capital City Park Operations | 1 | 2,198.9 |
| Community Recreation Development | 68 | 805.2 |
| Provincial Recreation and Sport Assoc. Dev. | 228 | 1,917.0 |
| Minister's Office, Miscellaneous Grants | 11 | 17.4 |
| Total Recreation Development | 3,101 | 42,061.2 |
| Municipal Recreation/Tourism Areas Capital Alberta Heritage Savings Trust Fund | 38 | 2,000.0 |
| Grand Total | 3,139 | 44,061.2 |

# *Appendices*

## 1988-1989 Capital Development Expenditures

*The following list describes the major capital expenditures to project work undertaken during the 1988-89 fiscal year for each budget element.*

### Upgrading Projects

$6,037,384

**Gregoire Lake**
Construction of new day use area, parking and roads

**Kinbrook Island**
Continuation of complete park upgrading

**Whitney Lake**
Completion of campground upgrading

**Writing-On-Stone**
Construction of new maintenance building facilities

**Miquelon Lake**
Planning and design for complete park upgrading

**Aspen Beach**
Completion of the upgrading of Brewer's Beach Campground

**Police Outpost**
Construction of new campground facilities

**Wabamun Lake**
Phase II construction for the day use area upgrading

**Cypress Hills**
Design of a new sewage lagoon and sewer lines

**William A. Switzer**
Completion of campground upgrading

**Park Lake**
Continued construction for complete park upgrading

**Thunder Lake**
Continued construction for complete park upgrading

### Major Replacement

$375,913

Expenditures involved replacement or repair of specific facilities system-wide, where funding was not part of upgrading. Work included utility installations, building improvements, road work and sign replacement.

### Park Construction and Redevelopment

$1,655,751

**Cypress Hills**

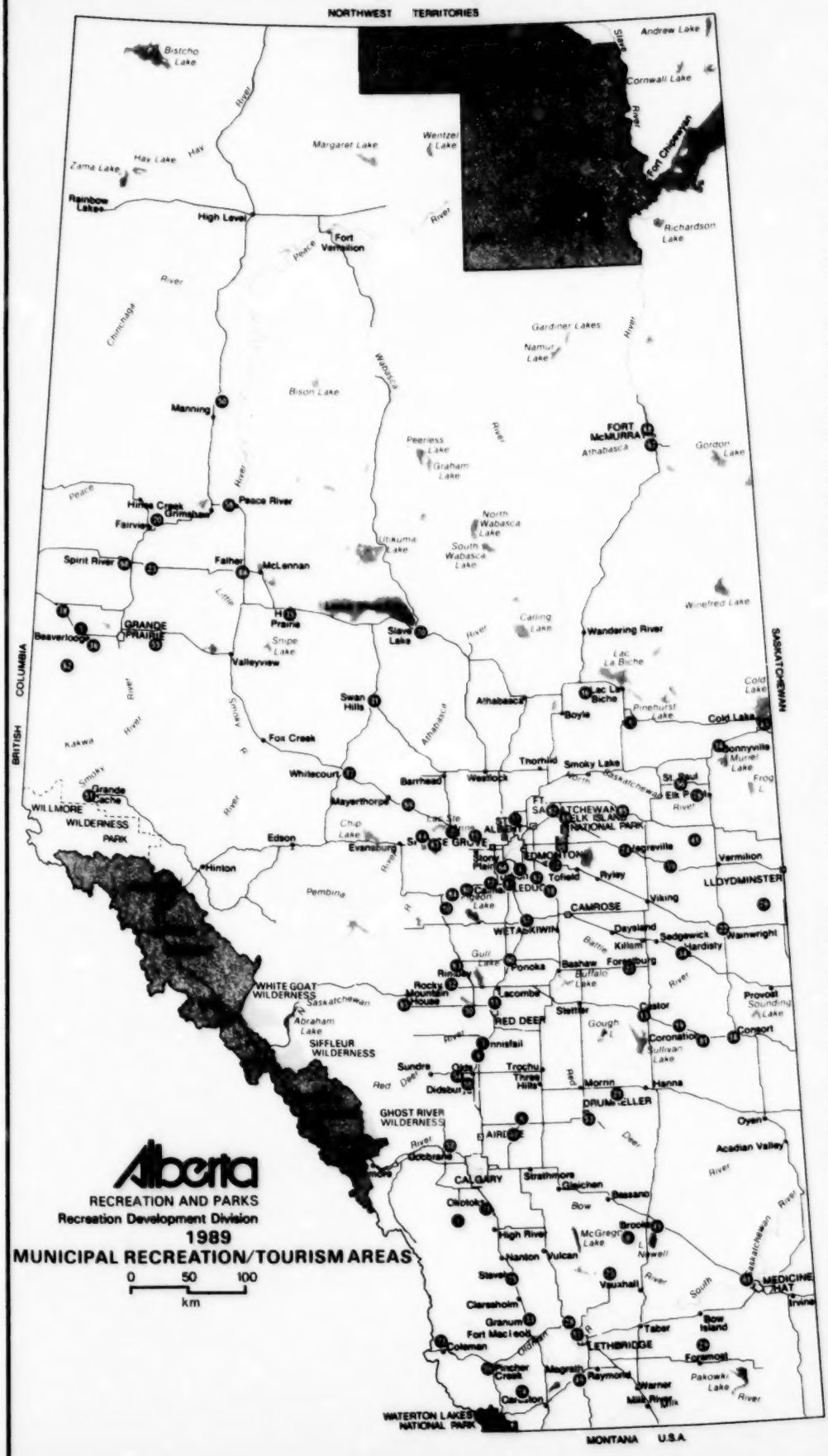
Completion of ski hill construction, chair lifts and utility installation.

# *Appendices*

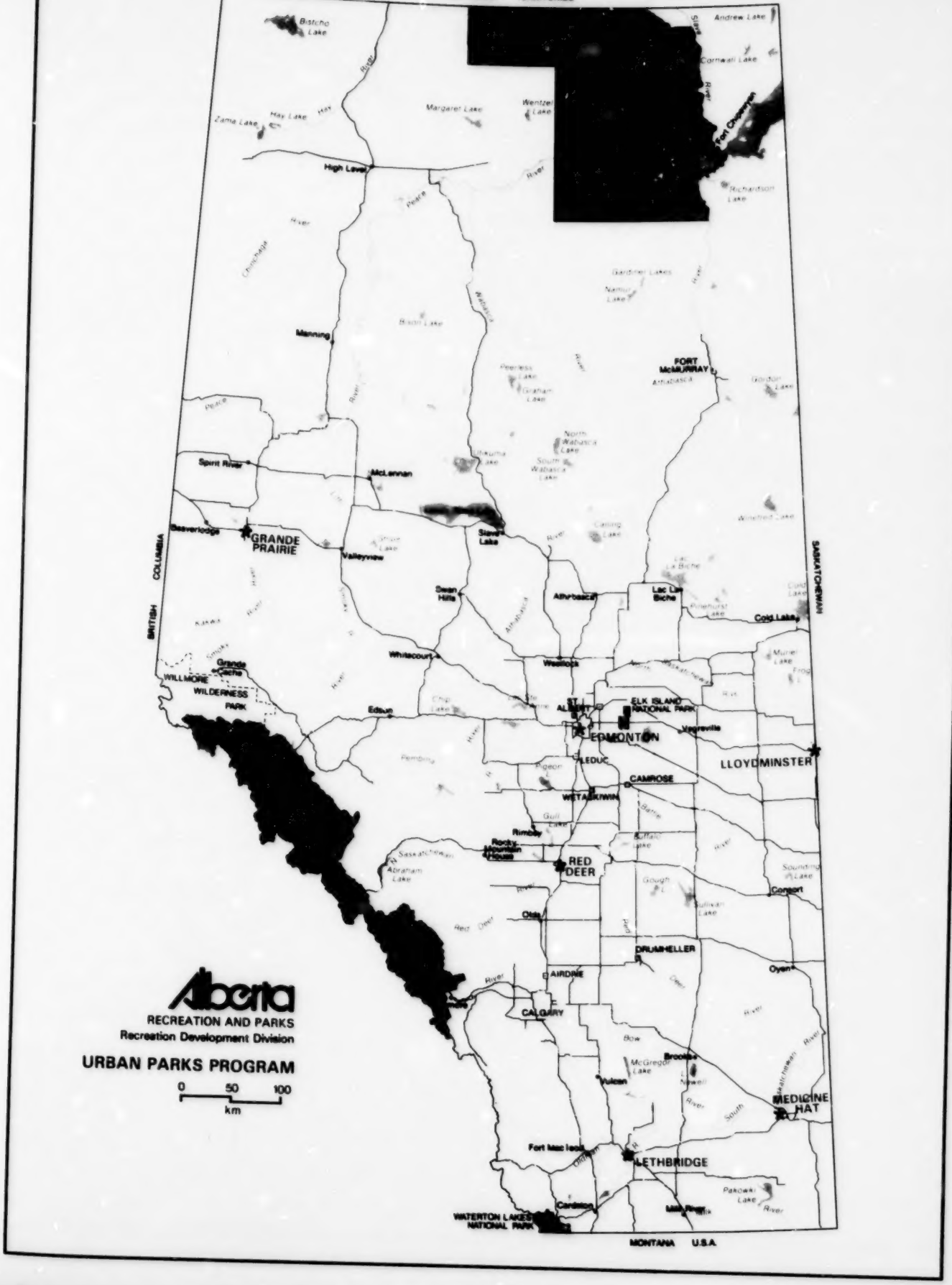
## 1982-1988 Provincial Park and Provincial Recreation Area Camping Statistics

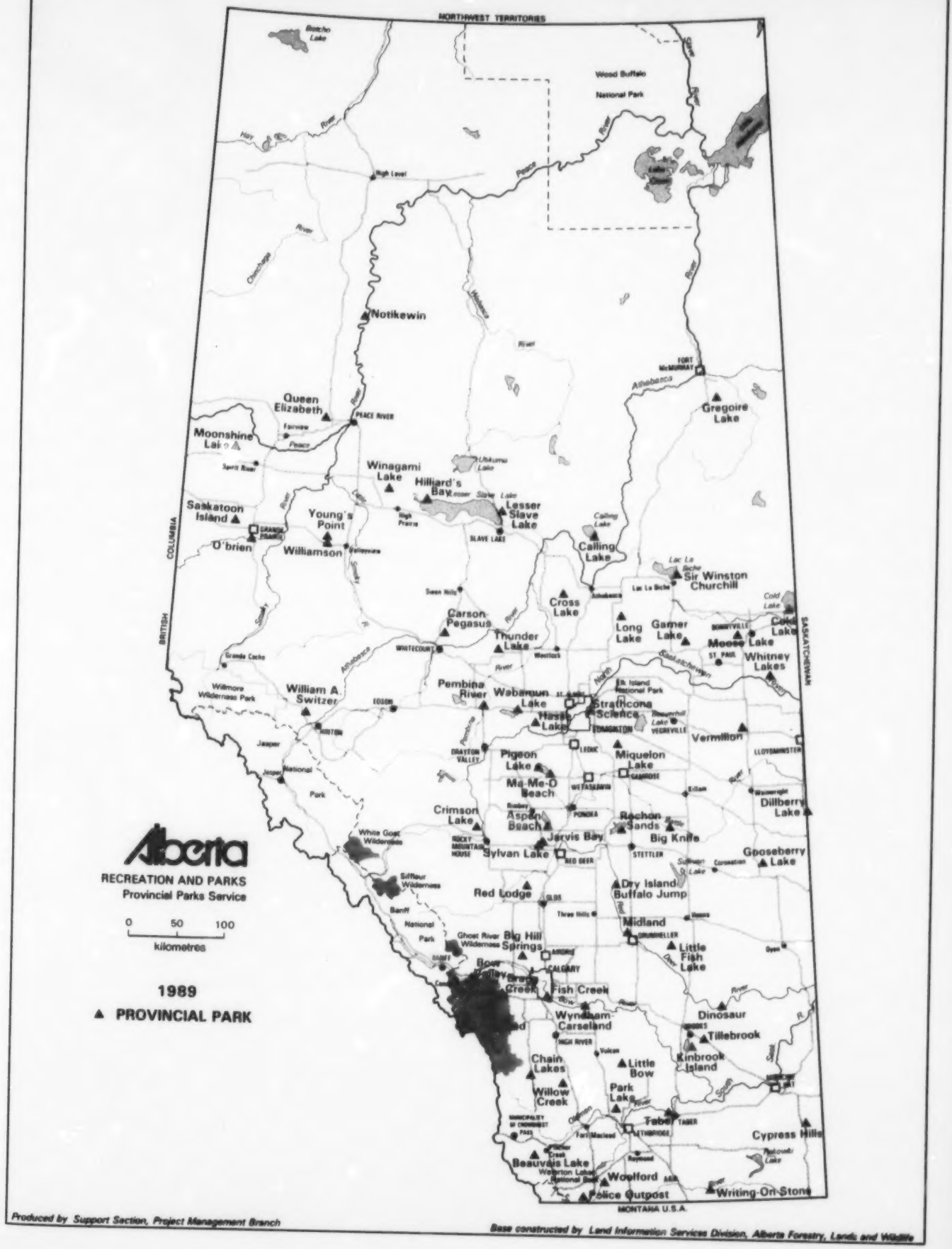
| Category | Individual Camper Nights | | | | | | |
|---|---|---|---|---|---|---|---|
| | 1982/83 | 1983/84 | 1984/85 | 1985/86 | 1986/87 | 1987/88 | 1988/89 |
| Provincial Parks (excluding Kananaskis Country) | 984,829 | 981,744 | 942,434 | 856,656 | 1,020,821 | 864,479 | 869,217 |
| Provincial Recreation Areas (excluding Kananaskis Country) | –* | –* | –* | –* | –* | 157,917 | 148,545 |
| Kananaskis Country | 162,992 | 256,243 | 339,846 | 350,598 | 415,174 | 421,227 | 422,395 |
| **Totals** | – | – | – | – | – | **1,443,623** | **1,440,157** |

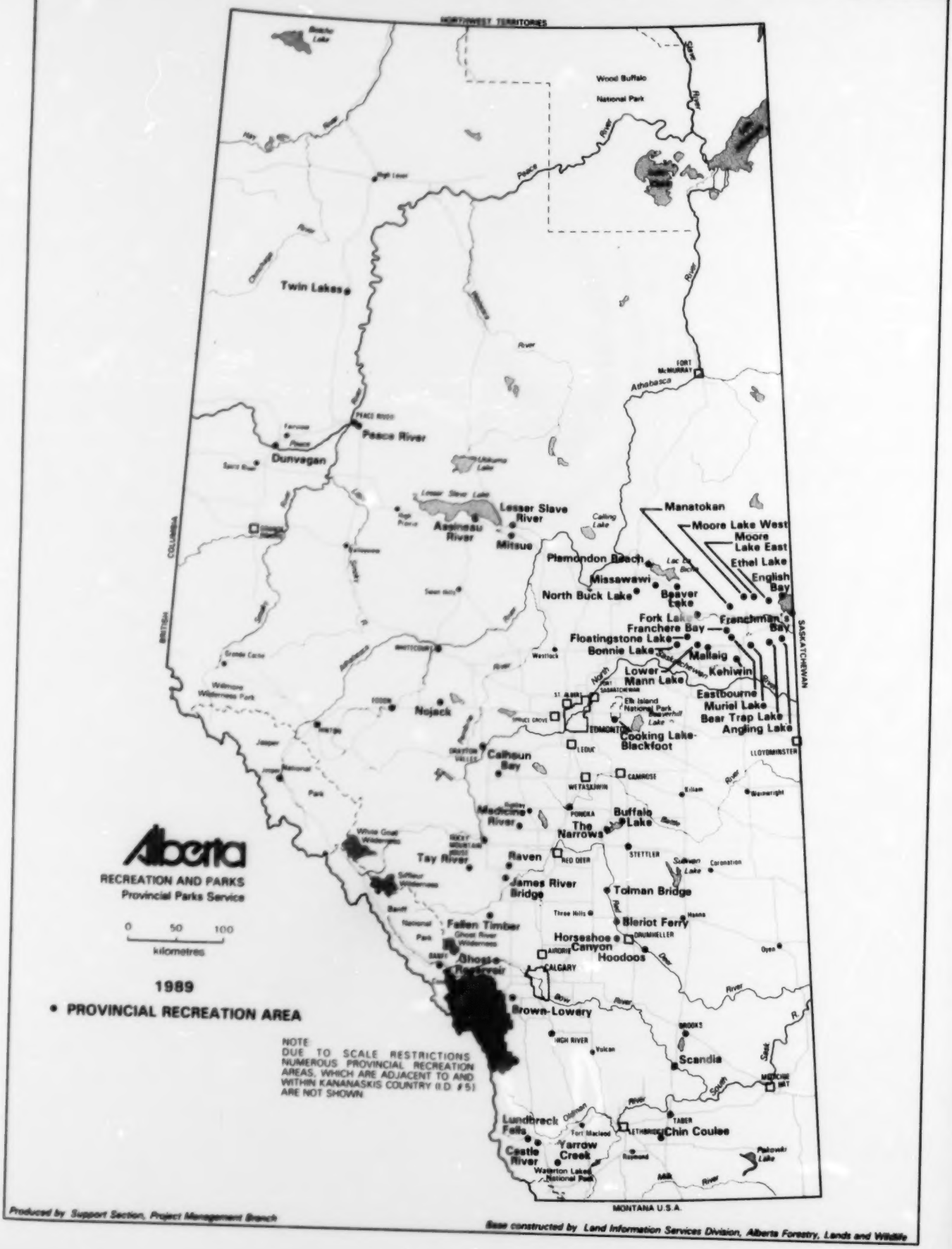
*Provincial Recreation Area camping use, prior to 1987/88, cannot be reliably compared to that of subsequent years.




1. ADRIAN HOPE SILVER BIRCH RESORT
2. ALBERTA BEACH CAMPGROUND
3. ANTHONY HENDAY/DODD'S LAKE
4. BEAUMONT FOUR SEASONS PARK
5. BEAVERLODGE CAMPSITE
6. BEISEKER MUNICIPAL CAMPGROUND
7. BLACK DIAMOND CENTENNIAL PARK
8. BOW CITY COMMUNITY PARK
9. BOWDEN HERITAGE REST STOP
10. BRETON COMMUNITY PARK
11. BURBANK PARK
12. CALMAR WOODLAND PARK
13. CASTOR COMMUNITY REC. AREA
14. CHATWIN LAKE RECREATION AREA
15. CHICKAKOO LAKE RECREATION AREA
16. CHUMP LAKE RECREATION AREA
17. COALHURST MINERS' MEMORIAL PARK
18. CONSORT SPORTS GROUNDS
19. CORONATION RECREATIONAL PARK
20. CUMMINGS LAKE RECREATION AREA
21. DIAMOND ANNIVERSARY CAMPGROUND
22. DR. MIDDLEMASS PARK
23. DREAMERS LAKE
24. ELKS-KINSMEN COMMUNITY PARK
25. ENCHANT MUNICIPAL PARK
26. FALHER MUNICIPAL CAMPGROUND
27. FORESTBURG CAMPSITE
28. FORT MACLEOD WILDERNESS PARK
29. FORTY MILE RESERVOIR PARK
30. FOUR SEASONS RECREATION AREA
31. FOUR SEASON TOURISM SITE
32. GILBY RECREATION AREA
33. GRANVIEW RECREATION PARK
34. HARDISTY LAKE PARK
35. HIGH PRAIRIE RECREATION AREA
36. HOMMY PARK
37. HOUSE MOUNTAIN RECREATION AREA
38. HYTHE MUNICIPAL CAMPSITE
39. INNISFREE PARK
40. IRRICANA RECREATION AREA
41. JACKFISH LAKE RECREATION AREA
42. JOSEPH LAKE CENTENNIAL PARK
43. KINOSOO RIDGE SKI AREA
44. LAKE ISLE PICNIC SITE
45. LAKE STAFFORD PARK
46. LAMONT PARK
47. LEDUC LIONS CAMPGROUND
48. MACDONALD DRIVE PARK
49. MAGRATH COMMUNITY PARK
50. MANNING MUNICIPAL PARK
51. MARV MOORE CAMPGROUND
52. MITFORD PARK
53. NEWCASTLE BEACH RECREATION AREA
54. O.R. HEDGES PARK
55. OLD BEZANSON TOWNSITE
56. PARC LAGASSE PARK
57. PEACE HILLS PARK
58. PEACE RIVER PARK
59. PINCHER CREEK MUNICIPAL PARK
60. PONOKA STAMPEDE PARK
61. REDCLIFF RIVER VALLEY PARK
62. RED WILLOW PARK
63. RIMBEY CAMPGROUND
64. RIVER VALLEY RECREATION AREA
65. ROCKY MOUNTAIN HOUSE TRAILS
66. ROSEBUD VALLEY PARK
67. ROTARY PARK
68. RYCROFT N.A.R. PARK
69. SANGUDO SPORTSGROUND
70. SAWRIDGE PARK
71. SHEEP RIVER PARK
72. SOUTH COOKING LAKE RECREATION AREA
73. SOUTHERN ALBERTA FISH AND GAME CONSERVATION CAMP
74. SPRING GLEN PARK
75. STAVELY CENTENNIAL PARK
76. STONEY LAKE RECREATIONAL AREA
77. STURGEON RIVER VALLEY PARK
78. TELEGRAPH PARK
79. THREE CITIES REGIONAL PARK
80. THORSBY RECREATION AREA
81. VETERAN CENTENNIAL PARK
82. VICTORIA TRAIL RECREATION AREA
83. WABAMUN WATERFRONT PARK
84. WARBURG RECREATION AREA
85. WILLINGDON TOURIST REST STOP


Alberta
RECREATION AND PARKS
Recreation Development Division
URBAN PARKS PROGRAM
0 50 100
km
GRANDE PRAIRIE
EDMONTON
LLOYDMINSTER
RED DEER
MEDICINE HAT
LETHBRIDGE
CALGARY
FORT McMURRAY
COLD LAKE
WILLMORE WILDERNESS PARK
ELK ISLAND NATIONAL PARK
WATERTON LAKES NATIONAL PARK
MONTANA U.S.A.
BRITISH COLUMBIA
SASKATCHEWAN


NORTHWEST TERRITORIES
Wood Buffalo National Park
Notikewin
Queen Elizabeth
Moonshine Lake
Winagami Lake
Hilliard's Bay
Lesser Slave Lake
Saskatoon Island
Young's Point
O'brien
Williamson
Gregoire Lake
Calling Lake
Sir Winston Churchill
Cross Lake
Carson-Pegasus
Thunder Lake
Long Lake
Gamer Lake
Moose Lake
Whitney Lakes
Cold Lake
William A. Switzer
Pembina River
Wabamun Lake
Strathcona Science
Vermilion
Pigeon Lake
Miquelon Lake
Ma-Me-O Beach
Crimson Lake
Aspen Beach
Rochon Sands
Dillberry Lake
Jarvis Bay
Big Knife
Gooseberry Lake
Sylvan Lake
Red Lodge
Dry Island Buffalo Jump
Midland
Big Hill Springs
Little Fish Lake
Fish Creek
Dinosaur
Wyndham Carseland
Tillebrook
Chain Lakes
Little Bow
Kinbrook Island
Willow Creek
Park Lake
Taber
Cypress Hills
Beauvais Lake
Woolford
Police Outpost
Writing-On-Stone
MONTANA U.S.A.
BRITISH COLUMBIA
SASKATCHEWAN
Alberta
RECREATION AND PARKS
Provincial Parks Service
0 50 100
kilometres
1989
▲ PROVINCIAL PARK
Produced by Support Section, Project Management Branch
Base constructed by Land Information Services Division, Alberta Forestry, Lands and Wildlife


NORTHWEST TERRITORIES
Wood Buffalo
National Park
Twin Lakes
Peace River
Dunvegan
FORT McMURRAY
Athabasca
Lesser Slave River
Assineau River
Mitsue
Manatokan
Moore Lake West
Moore Lake East
Ethel Lake
English Bay
Plamondon Beach
Missawawi
North Buck Lake
Beaver Lake
Fork Lake
Franchere Bay
Frenchman's Bay
Floatingstone Lake
Bonnie Lake
Mallaig
Kehiwin
Lower Mann Lake
Eastbourne
Muriel Lake
Bear Trap Lake
Angling Lake
Cooking Lake-Blackfoot
Nojack
Calhoun Bay
Medicine River
The Narrows
Buffalo Lake
Raven
Tay River
James River Bridge
Tolman Bridge
Bleriot Ferry
Fallen Timber
Horseshoe Canyon
Hoodoos
Ghost
Brown-Lowery
Scandia
Lundbreck Falls
Yarrow Creek
Castle River
Chin Coulee
MONTANA U.S.A.
BRITISH COLUMBIA
SASKATCHEWAN
Alberta
RECREATION AND PARKS
Provincial Parks Service
0 50 100
kilometres
1989
• PROVINCIAL RECREATION AREA
NOTE
DUE TO SCALE RESTRICTIONS NUMEROUS PROVINCIAL RECREATION AREAS, WHICH ARE ADJACENT TO AND WITHIN KANANASKIS COUNTRY (I.D. #5) ARE NOT SHOWN.
Produced by Support Section, Project Management Branch
Base constructed by Land Information Services Division, Alberta Forestry, Lands and Wildlife